

Key Guidance This section provides a quick overview of some of the key concepts in Army risk assessment. Refer to Notes section for further information. The first line of the risk assessment table, below, shows an illustrative example.

Definitions:	Hazard	Risk	Dynamic RA	Note	Likelihood (L)		Impact (I)
Step 1	Identify the hazards.				1 – Remote / Rare	Multiplied by	1 – Minor
Step 2	Decide who might be harmed and how.				2 – Unlikely		2 – Moderate
Step 3	Evaluate the risks and decide on precautions (control measures).				3 – Possible		3 – Major
Step 4	Record your significant findings.				4 – Probable		4 – Severe
Step 5	Review your risk assessment and update as necessary.				5 – Highly Probable (Almost Certain)		5 – Critical

Risk Score Calculator						
		Likelihood				
		1	2	3	4	5
Impact	5	5	10	15	20	25
	4	4	8	12	16	20
	3	3	6	9	12	15
	2	2	4	6	8	10
	1	1	2	3	4	5

Dept :	Visitor Experience	Assessor (Name):	Gemma O'Boyle
Activity (SSW) :		Assessor's signature:	
Generic or Specific Risk Assessment	Schools and Groups	Assessment Date:	14-Jan-26
Relevant Publications /Pamphlets /Procedures:		Review Date for GRA (Step 5):	14-Jan-27

Ref	Activity/ Element	Hazards Identified	Who/ What may be harmed & How	Existing Control Measures.	Assessment existing cont			Risk acceptable?	Additional controls.	Reassessment			List required action(s)
					L	I	Score			L	I	Score	
1	Unfamiliarity with site	lost children, worry, panic	Teachers Organisers Children	Lightwater Valley staff assistance is available Teacher/Organiser supervision Mobile Team Leaders available throughout the park Up to date, clear signage	3	1	3	Yes	Existing Controls Adequate.	3	1	3	Monitor
2	Access to unauthorised areas	Hit by rides, trip, fall	Teachers Organisers Children	Teacher/organiser supervision Lightwater Valley staff available to direct Verbal instructions Mobile team leaders monitoring the site Signage (out of area zones) CCTV	2	3	6	Yes	Existing Controls Adequate.	2	2	4	Monitor

3	Slip/trip/fall	Cut, graze, fracture, sprain	Teachers Organisers Children	Verbal instruction from LWV staff Audits of pathways & walkways Regular maintenance and repairs of walkways and paths Teacher/organiser supervision 'No Running' and 'Wet Floor' signs in appropriate areas	2	2	4	Yes	Existing Controls Adequate.	2	2	4	Monitor
4	Getting lost	Children Panicking	Children	LWV lost person procedure onsite LWV staff and mobile team leaders throughout PA/tannoy systems available Teacher/organiser supervision Directional signage CCTV	3	1	3	Yes	Existing Controls Adequate.	3	1	3	Monitor
5	Vehicle movement in car park	being run over, crush or impact injuries	Teachers Organisers Children	'Pedestrian Only' zone fencing Coaches only parking area Coach park staff Teacher/organiser supervision Arrival procedures /ticket collection Signage and awareness	2	5	10	Yes	Existing Controls Adequate.	2	5	10	Monitor

6	Hot Weather	Sunstroke, sunburn, or dehydration	Teachers Organisers Children	Drinks available at various locations around the park Park allows picnics and for guests to bring their own drinks Staff awareness First aid measures Sunscreen available Visitor Information office	1	4	4	Yes	Existing Controls Adequate.	1	4	4	Monitor
7	Unruly or disruptive behaviours	Feeling threatened	Teachers Organisers Children Staff	Free teacher places for supervision purposes School disciplinary procedures Trained LWV staff LWV policy to remove unruly children Mobile team leaders	1	2	2	Yes	Existing Controls Adequate.	1	2	2	Monitor
8	Alcohol or drug use	overdose or reaction to drugs/drink	Teachers Organisers Children Staff	Teacher/organiser supervision Mobile team leaders First aid responders onsite CCTV Alcohol only available in one area of the park, challenge 25 applies Terms and conditions of booking No senior school groups – primarily primary school age	1	4	4	Yes	Existing Controls Adequate.	1	4	4	Monitor

9	Allergies	Reaction from allergen	Teachers Organisers Children	Teacher/organiser awareness LWV emergency procedures Teacher/organiser supervision Teacher/organiser to make park aware before visit Allergy list available in all food outlets	2	4	8	Yes	Existing Controls Adequate.	2	4	8	Monitor
10	Ride breakdown	Panicking or trying to exit the ride	Teachers Organisers Children	Staff training & awareness Written procedures for staff Regular maintenance and servicing Emergency procedures Staff supervision	2	4	8	Yes	Existing Controls Adequate.	2	4	8	Monitor
11	An accident on a ride	Hurt from fall, crush or hit by ride	Teachers Organisers Children Staff	Staff training and awareness Written procedures for staff Staff supervision Mobile team leaders Regular maintenance and servicing Annual independent inspections Daily checks Fairground code of practice First aid first responders onsite Emergency incident plan	2	5	10	Yes	Existing Controls Adequate.	2	5	10	Monitor
Authorising manager/Supervisor				Name				Position		Date		Signature	
Existing and additional controls agreed													
Where risk is elevated up the CoC, GM/DGM to confirm additional controls implemented													

