|  |  |
| --- | --- |
| Review date:  | Reviewed by:  |
| Review date:  | Reviewed by:  |
| Review date:  | Reviewed by:  |
| Review date:  | Reviewed by:  |
| Review date:  | Reviewed by:  |
| Comments : |



| **What are the hazards?** | **Who might be harmed and how?** | **What are you already doing?** | **Do you need to do anything else to control this risk?** | **Rating? High, medium, low** | **Action by who?** | **Action by when?** | **Done** |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Unfamiliarity with site | TeachersOrganisers Children(lost children, worry, panic) | Lightwater Valley staff assistance is available Teacher/Organiser supervisionMobile Team Leaders available throughout the park Up to date, clear signage  |  | Low |  |  |  |
| Access to unauthorised areas | TeachersOrganisersChildren (Hit by rides, trip, fall) | Teacher/organiser supervision Lightwater Valley staff available to directVerbal instructionsMobile team leaders monitoring the siteSignage (out of area zones)CCTV  |  | Low |  |  |  |
| Slip/trip/fall  | TeachersOrganisersChildren(Cut, graze, fracture, sprain) | Verbal instruction from LWV staffAudits of pathways & walkwaysRegular maintenance and repairs of walkways and pathsTeacher/organiser supervision‘No Running’ and ‘Wet Floor’ signs in appropriate areas |  | Low |  |  |  |
| Getting lost  | Children (Panicking) | LWV lost person procedure onsiteLWV staff and mobile team leaders throughout PA/tannoy systems available Teacher/organiser supervision Directional signage CCTV  |  | Low |  |  |  |
| Vehicle movement in car park  | TeachersOrganisers Children (being run over, crush or impact injuries) | ‘Pedestrian Only’ zone fencing Coaches only parking area Coach park staffTeacher/organiser supervision Arrival procedures /ticket collection Signage and awareness  |  | Medium  |  |  |  |
| Hot weather  | Teachers OrganisersChildren(Sunstroke, sunburn, or dehydration) | Drinks available at various locations around the park Park allows picnics and for guests to bring their own drinksTeacher/organiser supervisionStaff awareness First aid measuresSunscreen available Visitor Information office  |  | Low |  |  |  |
| Falling branches  | TeachersOrganisers Children (Extreme weather conditions making trees fall, hitting children, slips, trips and falls) | During extreme weather conditions, Lightwater Valley staff will make an assessment to ensure it is safe to enter the forest  |  | Low |  |  |  |
| Soil borne disease  | Children  | Children instructed not to put fingers in mouth during/after activities which include handling plants, soils and sticks. Hands should be washed with warm soapy water before eating lunch.  |  | Low |  |  |  |
| Allergies  | Teachers OrganisersChildren (Reaction from allergen)  | Teacher/organiser awareness LWV emergency proceduresTeacher/organiser supervision Teacher/organiser to make park aware before visit Allergy list available in all food outlets  |  | Low |  |  |  |
| Water borne disease  |  Children  |  Children instructed not to put fingers in mouth during/after activities which involve putting hands into water. Open cuts should be kept dry and covered. Hands should be washed with warm soapy water before eating lunch. |  | Low |  |  |  |
| Getting wet/cold  | Children  | Advising that children should be wearing appropriate clothes for weather conditions – i.e., hat, coat and gloves.  |  | Low |  |  |  |
| Deep Water | Children Teachers Organisers  | Children instructed to take care at the edge of the lake and not over reach with the net |  | Medium |  |  |  |
| Injury from picking up branches/sticks | Children | Children instructed to do the following – lift heavy branches with 2 or more people, check they have adequate space before turning with long branches, do not take live branches off trees and do not snap wood  |  | Low |  |  |  |